

Support Guide for **Apprentice Learners**



If you're an Apprentice learner that needs support, this can be identified: **at application stage and/or during your apprenticeship programme.**

What happens next?

- ♥ The University's **Accessibility, Disability & Inclusion team** will get in touch, and guide you to complete a form to declare your support needs.
- ♥ You will then be offered a meeting with a specialist accessibility, disability & inclusion adviser.
- ♥ At the meeting, your Advisor will carry out a **personalised Study needs assessment** to ascertain the support you will require during your studies.
- ♥ If you receive a recommendation to arrange a **Diagnostic assessment**, then your Advisor will refer you onto our aligned assessor. Once you've had your assessment a review of needs will be conducted on the outcome.
- ♥ The advisor will make recommendations for your tutor to put support arrangements in place for you during your apprenticeship, this includes teaching, exams and work placement.
- ♥ Your advisor will conduct monthly check ins, and a final year support review to ensure any adjustments are still suitable for your endpoint assessment.

The Accessibility, Disability & Inclusion team at the University will support you in putting these arrangements in place and will co-ordinate claiming funds from the Government's Department of Education.

Accessibility, Disability & Inclusion team

Email: ALNapprentices@wlv.ac.uk

Learners can make an Appointment by scanning the QR code.

