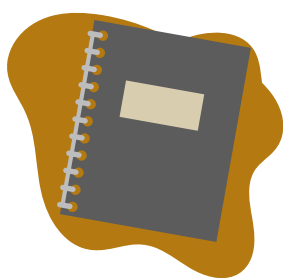


A Supervisor's Guide to TII and APR

What you need to know to support your student with TII during their APR & Progression Point



Context

"The Research Regulations 2023/24 require doctoral students to use text-matching software at assessment points. Therefore students are asked to use Turnitin as part of their APR and Progression submissions. All students can access a Canvas Course called 'Turnitin - Develop your Referencing Skills'. They submit their supporting evidence (chapter drafts etc) to this course, download the report, and send this to you for review. Students are not required to submit their APR Forms or PDP forms to Turnitin.



Advising your student

The 'Turnitin - Develop your Referencing Skills' Canvas Course allows students to make multiple formative submissions to Turnitin, so we advise students to use Turnitin regularly. For example, we suggest they submit draft chapters before they send them to you for feedback. Hopefully, students will be confident using Turnitin, but if not, there is further advice in the Doctoral College Canvas Course about navigating Turnitin.



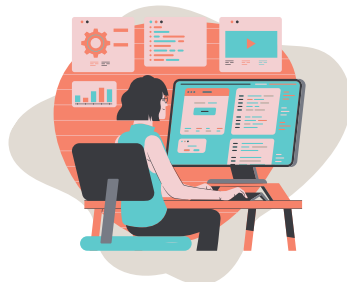
The paperwork

Once a student has submitted their supporting evidence to Turnitin, and downloaded the report, they should send this to you, along with their APR/Progression paperwork, for your review. Please review the report and comment on the APR paperwork whether you have reviewed the report and if you are happy with the matched text that is highlighted. If necessary, advise your student about how to enhance their academic skills/ academic integrity, and add any relevant workshops to their coming year's PDP.



The Process: Submission

Once you have completed the supervisor section of the APR form, your student submits their APR paperwork to RDSS. They include the Turnitin report(s) as part of their supporting evidence, alongside their APR Report, draft chapters, and PDP Plan.



Additional information

- Turnitin is used in a formative way during APR and Progression points. Therefore, we'd work developmentally with students with higher-than-expected matched text in their work, by exploring how we support them to enhance their academic skills and academic integrity. We do not send students' work to Conduct & Appeals during formative assessments.
- Turnitin does not store students' work when they use it formatively or during APR and Progression.
- For further advice, please email doctoralcollege@wlv.ac.uk