University of Wolverhampton
Privacy Notice

Who we are

The University of Wolverhampton (‘we’ or ‘us’) are a ‘Data Controller’ for the purposes of the Data Protection Act 1998 and the General Data Protection Regulation, and we are responsible for, and control the processing of, your personal information.

Your Privacy

We are committed to protecting your privacy. This notice explains how the University collects and processes your personal information received from the Higher Education Academy surveys you submit.

Information We Collect

Personal information that we obtain about you is provided directly by yourself via the following sources:

Higher Education Academy surveys:

Your personal information is collected by JISC on behalf of the University as part of the UK Engagement Survey (UKES), Postgraduate Taught Experience Survey (PTES) and/or Postgraduate Research Experience Survey (PRES).

We may process the following personal information about you:

a) Your first name, gender, and ethnic group;
b) Your home postcode and email address); and
c) other information you share with us.

Personal information we collect about you would only be processed where you have provided it yourself (with your consent).

The University of Wolverhampton uses cookies to improve the content and experience of its website users, but rest assured that these do not allow for us to identify you personally. More information on how to manage cookies can be found here.

How We Use Your Data

The information you provide through HEA Surveys enables us to measure student engagement and experience, so that we can better understand our student body and meet your needs by way of improving the services we offer. We do not use your personal information provided as part of HEA Survey(s) for direct marketing purposes.

We may process your personal information for the following additional purposes:

Automated decision making and Profiling

The University of Wolverhampton may use modelling tools to enable us to automatically process your information, which in turn allows us to assess student engagement and experience, however, any information used for these purposes is anonymised and would not allow for us to identify you personally.

If you would like to opt-out of the above activity, please let us know. See ‘How to Contact Us’ below for further information.
Who your information may be shared with

Your personal information is transferred from JISC and held securely on a database. We may disclose your personal data to other companies within our group and the Higher Education Academy. We do not transfer your personal information to third parties outside the EEA or to territories without adequate levels of protection.

Retention

We may retain your personal information as long as necessary and in line with our statutory/regulatory obligations where appropriate. Please see the University’s Document Retention Schedule for further information.

We do not disclose personal information to third parties or Government agencies unless required to do so by law. If you wish to request for any of your records to be removed from our database, please see ‘How to Contact Us’ and ‘Rights of Data Subjects’ below for further information.

Rights of Data Subjects

a) Right to request a copy of your information
   You can request a copy of your information which we hold (this is known as a subject access request). If you would like a copy of some or all of it, please visit the University of Wolverhampton Data Protection web pages available here.

b) Right to correct mistakes in your information
   You can require us to correct any mistakes in your information which we hold free of charge. If you would like to do so, please write to us (see ‘Contact Us’ below) and provide us with enough information to identify you, as well as, inform us of the information that is incorrect and what it should be replaced with.

c) Right to restrict processing
   You can request that we restrict processing of your personal information in part or in full. If you would like to do so, please write to us (see ‘Contact Us’ below).

Lawful basis for processing

The University relies on the following grounds for processing your personal data received through the HEA Survey(s):

a) You have provided consent for the processing by completing and submitting the relevant survey(s);

How to Contact Us

Should you have any queries, suggestions or issues please do not hesitate to contact Office for Dean of Students on 01902 321 000, opinions@wlv.ac.uk, or you can write to us at the following address:

ODOS
University of Wolverhampton
The George at the Gateway
Wulfruna Street
Wolverhampton
WV1 1LY
West Midlands
UK

If you have any concerns or believe that your personal information is being handled in a manner which is contrary to statutory requirements, you may wish to contact the University of Wolverhampton’s Data Protection Officer via dataprotection@wlv.ac.uk or complain to the ICO via www.ico.org.