CMISGo Module Timetables Look up

- Log in using your university credentials
- The default view is set to week however can be changed to day or month, in order to do this, hover over the 'Timetables' tab at the top of the screen and select the desired view

• • • My Timetable	Day Week			
Monday 26 August 2019	Tuesday 27 August 2019	Wednesday 28 August 2019	Thursday 29 August 2019	Month 30 August 2019
9лм				
10лм				
11лн				
12ru				
1em				
2ru				
Зем				

• If you are a member of staff, you will be able to search and view any module timetable that has been scheduled

					<u>o</u>
	Monday 9 September 2019	Tuesday 10 September 2019	Wednesday 11 September 2019	Thursday 12 September 2019	Friday 13 September 2019
2рм					
1eu					
2011					
3ем					
4eu					
Бем					
бем					

Click the 'Toggle Timetable List' button on the right hand side of the screen as shown above. You will see an additional area appear on your screen as below.

000	My Timetable		9 Sej	ptember 2019 - 13 September 2019 - V	Veek 3	•••
	Monday 9 September 2019	Tuesday 10 September 2019	Wednesday 11 September 2019	Thursday 12 September 2019	Friday 13 September 2019	V 🗌 My Timetable
12m						
104						
2ни						
3em						
4em						
бем						
бем						Add
Timeta A© Advance	bled events last full update 4 ed 2013-2014 All Rights Reserved. Advanced is a t	COD am on 12 July 2019 rading name of Advanced Business Software and Solutions Limit	wê.			cmisgo About

Clicking 'Add' will present you with a dialog box where you can add course, module or room timetables, making them viewable in the calendar view.

Add timetable		۲
	Course	odule Room
Select module		
- Select a module to add its timetable		*
		DK Cancel

If you click on the module tab and then begin typing in a module code o module name, you will be presented with the different iterations we have in the system.

elect module - Select a module to add its timetable 6HR005 Social Responsibility (6HR005_UD1/SEM1) Social Responsibility (6HR005_UM1/CRYRA) Social Responsibility (6HR005_UM1/INYR) Social Responsibility (6HR005_UM1/SEM1)	ect module Select a module to add its timetable 4R005 Cotal Responsibility (<u>6HR005_UD1/SEM1)</u> Cotal Responsibility (<u>6HR005_UM1/CRYRA)</u> Cotal Responsibility (<u>6HR005_UM1/SEM1)</u> Cotal Responsibility (<u>6HR005_UX1/SEM1)</u> Cotal Responsibility (<u>6HR005_UX1/SEM1)</u> Cotal Responsibility (<u>6HR005_UX1/SEM1)</u> Cotal Responsibility (<u>6HR005_UX1/SEM1)</u>		Course	Module F
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Social Responsibility (<u>6HR005_</u> UX1/SEM1)		Social Responsibility (6HR005_UX1/SEM1)		

Click the iteration for which timetable you want to view and click 'Ok'.

Monday 9 September 2019	Tuesday 10 September 2019	Wednesday 11 September 2019	Thursday 12 September 2019	Friday 13 September 2019	My Timetable
					■ BABM 1 ■ ■ BABM 2 ■ BABM 2 ■
					-
					-
					_

You will then see the module added to the list on the right hand side.



You can see the tick boxes allow you to select what it is from the module that you see. The module that we have chosen appears to have been split into five 'groups'.

- Three groups for general BABM
- One section for PT (part time)
- One section for Joints

What we need to do next is find activity on the calendar for this module.

Looking across the top of the page you can see the below.

000	Aultiple Timetables		9	September 2019 - 13 September 2019 -	Week 3		•• •
	Monday 9 September 2019	Tuesday 10 September 2019	Wednesday 11 September 2019	Thursday 12 September 2019	Friday 13 September 2019	My Timetable Social Responsibility (6HR005_UM1/SEM1)	

The default view is weekly.

The three buttons on the left allow you to:

- Go back one week
- Jump to a specific week
- Go forward one week

If we now navigate to when teaching is set to take place for this module ($w/c 30^{th}$ September) we can see some activity appear on the timetable as shown below.

Monday 30 September 2019	Tuesday 1 October 2019	Wednesday 2 October 2019	Thursday 3 October 2019	Fis 4 Octob	iday ber 2019	W My Timetable	
						BABM 1 0	
						BABM 3 # BABM PT #	
						DODNTS @	
			6HR005_UM1 Social Responsibility				
			Waterharpist, MU013: Node (38) William Scartf				
				_			
				6HR005 UM1 Social			
				Responsibility 2:00 pm to 5:00 pm			
				(36) Nicky Adams			
					6HR005_UM1 Social		
					3.00 pm to 6.00 pm		
					(38) Kevin Willmore		
		6HR005_UM1 Social Responsibility					
		5:00 pm to 9:00 pm Weiwerhampton, MU013: Node (36) Trobeit, Malanman Dankie					
		2.500 biological bases					
						Add Same	

*the above view is zoomed out to show all information

As you can see, this module in particular has been scheduled for:

- An evening teaching slot on Wednesday (5pm 9pm)
- A morning slot on the Thursday (10am 1pm)
- Two different group slots on the Friday
 - o One 2pm 5pm
 - One 3pm 6pm

In this particular case you can also see what room the teaching is set to take place in as well as who is scheduled to deliver the session.

If you wanted to remove any modules from your view, you can do so by clicking the trash can icon next to the iteration you would like to remove.

If you want to save this module timetable so that you can come back and view it without having to search it again, select the 'Save' button.

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	Monday 30 September 2019	Tuesday 1 October 2019	Wednesday 2 October 2019	Thursday 3 October 2019	Fr 4 Octo	iday ber 2019	My Timetable Social Responsibility (6HR	005_UM: 6EM1) 🗑	1
							 ✓ ■ BABM 1 ■ ✓ ■ BABM 2 ■ ✓ ■ BABM 3 ■ ✓ ■ BABM PT ■ ✓ ■ JOINTS ■ 		
•									
P14					6HR005_UM1 Social Responsibility 2:00 pm to 5:00 pm Wolverhampton,				
N					MU013: Node (36) Nicky Adams	6HR005_UM1 Social Responsibility 3.00 pm to 6.00 pm Wolverhampton, MU014.Note (36)			
H						Kevin Wilmore			
•			6HR005_UM1 Social Responsibility 5:00 pm to 9:00 pm Wolverhampton, MU013: Node (36) Zabäir Mohammed Bashir				ana	Sava	

The timetable list on the right side of the page can be toggled meaning you can collapse and expand it as you please.

Monday Tuesday 6 9 Aut 5 October 2020 6 October 2020 6 9 Aut 5 October 2020 7 9 Aut 5 October 2020	6HR005_UM1 Social Responsibility Friday 9 October 2020 10:00 am to 1:00 pm Seminar	
10am Ni 36	Nicky Adams 3667 BABM 1	🗹 📕 JOINTS 🛎
11au 12bu	View attendee details SMS messaging	Add Sam

Double clicking in the event will bring up the event information, this will also give the option to view students attached to the event. Modules divided into groups will only show students after student fitting is completed.

If you have any queries in relation to these timetables, or accessing CMISGo please contact timetable@wlv.ac.uk