



# University of Wolverhampton

## Collaborative Newsletter

---

**Edition 7 : March 2019**

### **Welcome**

Welcome to the **March 19** Collaborative Newsletter. We hope these newsletters will prove to be helpful and informative to all of our collaborative partners wherever you are in the world.

### **Updates from CQF**

The last meeting of the **CQF** took place on 8<sup>th</sup> March 2019.

Jay Marshall, from Student Support and Wellbeing, noted that a copy of the process around **student support /ISPs** (including flow chart) has been sent to all named partners. Where disability or additional needs are identified with Jay's team, they are not able to share student documents (due to GDPR) but can share student names (with permission) and the student themselves can provide the documentation to the partner. This closed the action assigned to Jay.

It was noted that there had been a focus on **annual review of TNE partners** in recent years, and this was now rolling out to UK partners too. This involves the completion of a template which is produced by the Link Tutor in discussion with partner staff and students. These reports are then considered at a University Partnership Committee. This is undertaken at course level.

It was noted that in March Finance will be liaising with partners around **second invoices**. There are plans to look at student debt and again speak to partners about this.

There was an update on the **mental health information** available on the University web pages <https://www.wlv.ac.uk/current-students/student-support/mental-health-and-wellbeing-advice/>.

There is a "I need help now" link which provides support where there may be an emergency along with Advice for Staff for less urgent enquiries. The web pages are meant to support partner processes, but should not replace them as FE Colleges for example, may have younger students who need different support and there are also likely to be location differences

UAEC has approved the principles for a **new Partner Review process**. Work will now continue on the process and templates with a view to implementation from the 19-20 academic year. (Note: this is in addition to the annual review process noted above).

Registry is holding a series of planning meetings to **prepare for Ofsted and ESFA audit** of apprenticeship provision. In addition an online apprenticeship record system has been developed in e:vision.



Student records reported that **fees are now confirmed for 2019** so records need to be updated now to ensure CMA compliance. It was also noted that contracts information from the University's Collaborative Register will be used to send out a data snapshot to each partner.

There was an update from the Partnerships and Collaborative Sub-Committee. Where **contracts are due to expire** in July this year, new contracts are being drafted and will be coming out to partners shortly. QCU will be looking for these to be signed before the current contracts expire.

### **And finally ...**

The following is the final proposed date for the **18-19 meetings of CQF**, but this will be confirmed with members nearer the time. As always, do come along from 9.30 a.m. to share a coffee and have a chat with University and partner institution colleagues.

- **07/06/19**