

International Application Form: Open Reference

Solely for use for applications not handled by the Universities and Colleges Admissions Service (UCAS) or other clearing houses.
All sections of this form must be completed in full by referee.

APPLICANT DETAILS:

Applicant's full name:			
Applicant's date of birth:	Day	Month	Year
Applicant's first choice of course (See prospectus for official title)			
Applicant's alternative choice of course(s)			

REFEREE DETAILS:

Name of Referee (<i>Block Capitals or type</i>)
Post/Occupation/Relationship
Name and address of school/college/organisation
Telephone Number (<i>including Country Code</i>)
Fax Number (<i>including Country Code</i>)
Email Address

NOTES FOR THE GUIDANCE OF REFEREES:

The Referee's report is an integral and important part of the selection process, and the information you give will help to guide Admissions Tutors in making their decisions.

In order that the University can evaluate an applicant's academic and intellectual capacity, your reference should, if possible, cover:

<ol style="list-style-type: none"> 1. Suitability for the course(s) applied for; 2. Intellectual qualities including: <ol style="list-style-type: none"> (a) development to date and previous examination performance with special reference to any factors which may, in your opinion, have adversely influenced the result; (b) present performance; (c) potential, including an assessment of the probable results of any pending examinations; 3. Personal qualities, such as motivation, communication skills, powers of analysis and independent thought; 	<ol style="list-style-type: none"> 4. Career aspirations; 5. Health and other personal circumstances relevant to the application; 6. Athletic, social and other interests; 7. Commitments (for example exams) that could prevent the applicant attending an interview or open day at certain times. <p>Please ensure that the form is completed in black ink and, if typed, a good quality print is used. If possible, check that the applicant has completed the application form correctly and legibly.</p>
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Mature Applicants: Referees may have difficulty in commenting on the academic abilities of mature students who may not have any recent educational experience, and, in these circumstances, referees may wish to confine their comments to matters listed under 1, 2c, 3, 4, 5, and 6 above. Mature applicants are usually interviewed and may also be formally assessed by the University.

