



 Hospitality

 Menu

## University of Wolverhampton Hospitality

We aim to ensure we provide great food, a quality service for all our customers

Everything we present to you has been cooked and prepared using the best ingredients we can source.

The menus are designed to be balanced and appropriate for most occasions. We recognise that each event is unique and are always delighted to personalise any menu or package to meet your requirements.

Special dietary requests including vegan, halal, and gluten-free menus can be accommodated.

Bookings are now placed with the manager of the sites where the catering is required and can be collected from the following areas we will endeavour to deliver if we can work around the needs of the day.

The Forum  
The Courtyard kitchen  
Springfield  
The Boulevard Kitchen at Walsall  
Green shoots at Telford.

Please let a member of the team know at booking if you have any food allergies or dietary requirements.

To make a booking or to discuss your event with a member of the team

City	A.skerrett@wlv.ac.uk
Walsall	J.Thomas6@wlv.ac.uk
Telford	D.Maxfield@wlv.ac.uk
Science Park	Pam.Fletcher@wlv.ac.uk
Springfield	K.Higgins@wlv.ac.uk
MU The Forum	maureenalonge@wlv.ac.uk

## Refreshments

Hot Drinks	Cost per person
Tea / Coffee (Min 10) Freshly-brewed tea and coffee	£1.80
Tea / Coffee & Biscuits (min 10) Freshly brewed Fairtrade tea and coffee with a selection of biscuits	£2.20
Danish Selection (Min 10) 1 Per person	£1.80
Fruit Platter 1 platter serves 5	£26.00

**Soya / Almond / Oat Milk is available on request**

Cold Drinks	
Bottled Water - Still and Sparkling (75cl )	£2.50 per bottle
Orange/Apple Juice (1ltr, 6 servings)	£3.80 per bottle



# Menu

Platter order and collection can be collected from The Forum, Courtyard kitchen or Springfield at city, The Boulevard Kitchen at Walsall Or Green shoots at Telford or delivery can be arranged subject to availability

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Continental Patisserie Platter - £10.00 per platter Serves 5

1 Danish Per Person

Mixed Fruit selection of danish

Traditional Sponge Platter - £10.00 per platter

Serves 5

1 cake per person

Carrot Cake - Victoria Sponge - Vegan Red Velvet

Fresh Cream Cake Platter £10.00 per platter.

Serves 5

1 cake per person

Apple Turnover Chocolate Éclair Cream Scone Chocolate sponge Cream Finger Bun

Individual Wrapped Cake Slices £2.00 per slice

Gluten Free/ Vegan Brownie

Gluten Free Bakewell Slice

Fresh Fruit Platter - £26.00 per platter. Serves 5

Fresh Fruit Feast - Grapes, Watermelon Slices, Strawberries & Pineapple Batons Mini

Crisps – Speciality Mixed Flavours 95p per bag

Pre - Wrapped Muffins and Flapjacks at £1.25 per item



# Packed Food On The Go

## Working Lunches

Min 5 £6.50pp

Assorted pack of sandwiches (Meat, Fish, Vegetarian)

*Choose from Cheese, Tuna, Ham Chicken Tikka, Chicken*

*Mayonnaise*

Two finger Kit Kat or

Walkers Crisps or

Piece of Fruit

Bottled Water

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**Vegan and Gluten Free sandwiches, crisps and snacks can be requested**

**We can cater for most dietary needs please speak to a member of our team if you have any queries  
Please ensure all of your guests needs are catered for**



# HOSPITALITY VOUCHERS

A FLEXIBLE WAY TO MEET, EAT, & DRINK WITH GREATER CHOICE.

IDEAL FOR ALL GUESTS WITH DIFFERENT TASTES AND NEEDS, INFLUENCED BY THE TIME OF DAY AND WHETHER THEY FEEL LIKE HEALTHY OPTIONS, COMFORT FOOD, ADVENTURE OR INDULGENCE. OUR BOOKINGS TEAM WILL PRODUCE THESE VOUCHERS AND HAVE READY FOR YOUR ARRIVAL.

NO MINIMUM NUMBERS.

THE PRE PURCHASED VOUCHERS, CAN BE PURCHASED IN THE VALUES OF £2, £3, & £6 TO MEET YOUR NEED OF YOUR PARTICULAR EVENT OR GROUP.( CHOOSE YOUR AMOUNT)

GUESTS CAN THEN RE-DEEM VOUCHERS AT THE ALL-CATERING AREAS ON THE DAY FROM OUR WIDE SELECTION OF FOODS FROM JACKET POTATOES, SANDWICHES, PANINIS, SOUPS, HOT LUNCH SPECIALS, & BOXED FRESH SALADS

PLEASE BOOK THROUGH THE CATERING MANAGER AT THE REQUIRED SITE AND CHECK FOR SPACE AVAILABILITY  
SNACK ITEMS ARE SERVED IN SMALLER COFFEE BARS



# Example Menu

## MENU

A flexible way to meet, eat, & drink with greater choice!

**Example of some of the choices available to your guests on the day:**

### Breakfast

Hot full English breakfast, breakfast sandwiches and Pastries

### Hot soup selection

Choice of soups

### Jacket potato

Jacket potato with a choice of fillings

### Hot lunch – sample dishes

Hoi sin chicken with rice

Pork meatballs in tomato sauce with pasta

Butternut squash ,chickpea & spinach curry with pilau rice

### Freshly boxed salad meals – sample dishes

Asian chicken rice noodle salad

Tuna niçoise salad

Traditional Greek salad

### Sandwiches, paninis, wraps – sample sandwiches

Cheddar ploughman's

Chicken tikka panini

Vegan sausage & red onion chutney

### Hot drinks - hand made selection

Fresh bean barista made Coffee/ Cappucino / Latte/ Hot Chocolate

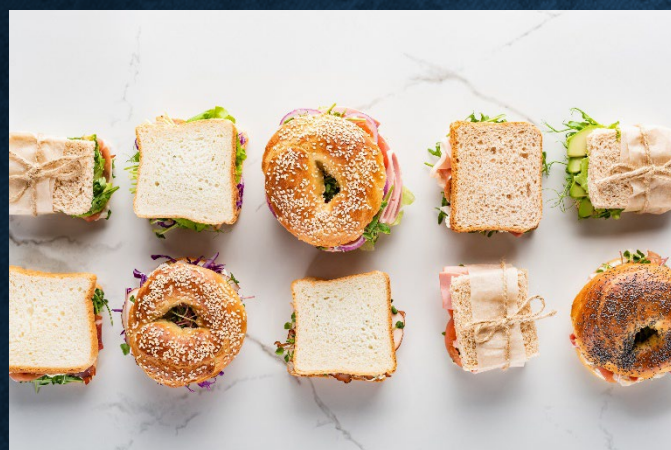
Tea / Fruit Teas

### Cold drinks

Mineral water, Fruit juices , Tango , Pepsi range

# Sandwich Platters

Platter order and collection



## Simply Range

Each platter serves 6 people

<b>Vegetarian</b> - Mild Cheddar Cheese in White; Free-Range Egg Mayonnaise in White; Cheese Savoury in Malted	£19.00 per platter
<b>Meat</b> - Chicken Tikka Mayonnaise in White; Chicken Mayonnaise in Malted; Premium Ham in White	£19.00 per platter
<b>Seafood</b> - Tuna Mayonnaise in White; Salmon Mayonnaise in Oatmeal; Prawn Mayo in Oatmeal (MSC Approved)	£19.00 per platter
<b>HALAL TRIANGLE</b> (Serves 3)	£16.00 per platter
Meat - Chicken Mayo in White; Chicken Salad in Malted; Chicken Tikka Mayo in White	
<b>100% Dairy-Free</b> - Zero Cheese Wowmans on Rye Bread x 2; Zero Plant Cathedral Savoury on Malted.	£16.00 per platter

## Wrap Platters

<b>Meat Wrap Selection in a Tortilla</b> (serves 10)	£36.00 per platter
Chicken Salad Bites, Ham, Cheese, Tomato & Mustard Mayo Piri Piri Chicken Bites	
<b>Vegetarian Selection in a Tortilla</b> (serves 10)	£36.00 per platter
Jalapeno Pepper & Cheese bites, Piri Piri Falafel Mezze Bites, Cheesly Savoury bites	

## Additional Items

<b>Luxury Crudité Platter (serves 5)</b> Carrot Batons Cucumber Batons Celery Sticks Pepper batons Cherry tomato Humus Dip	£26.00 per platter
<b>Fresh Fruit Feast (serves 5)</b> Grapes Watermelon Strawberries & Pineapple	£26.00 per platter
<b>Vegetable Samosa (serves 5)</b> 2 Per Person Vegetarian with Mint Yogurt Dip	£12.00 per platter
<b>Falafel Bites (serves 5)</b> 3 Bites per Person <b>Vegan</b> With Sweet Chili Dip	£12.00 per platter
<b>Chicken Tikka Skewers (serves 5)</b> 2 Skewers Per Person with Mango Chutney Dip	£12.00 per platter
<b>Nacho Bowl (serves 10)</b> with Salsa dipping pot	£10.00 per bowl

# Sandwich Platters

Platter order and collection



## Classic Range

Each platter serves 5 people

<b>Vegetarian</b>	£22.00
Free-Range Egg Mayonnaise & Cress in Malted; Cheese Savoury in Malted; Pesto Mozzarella Tomato & Rocket in White; Cheese & Tomato.	per platter
<b>Meat</b>	£22.00
Ham, Cheddar & Mustard Mayo in White; Bacon Lettuce & Tomato in White; Chicken Mayo, Sweetcorn & Lettuce in Malted	per platter
<b>Seafood</b>	£22.00
Tuna Mayonnaise in White; Salmon & Cucumber in Oatmeal; Prawn Marie Rose in Oatmeal (MSC Approved); Tuna Mayo & Sweetcorn in Malted	per platter
<b>Gluten Free A Serves 3</b>	£16.00
<b>Vegetarian &amp; Meat</b> - Free-Range Egg & Cress; Ham & Cheese Savoury; Tuna Mayo & Cucumber all in Gluten-Free Bread	per platter
<b>Gluten Free B serves 3</b>	£16.00
<b>Vegetarian</b> - Free-Range Egg & Cress, Sweet Potato Peri-Peri Houmous & Spinach; Ploughmans with Pickle all in Gluten-Free Bread	per platter

## Premium Platters

Each platters Serves 5

<b>Vegetarian</b> - Free-Range Double Egg & Cress in Malted; 2x Pesto Mozzarella Tomato & Rocket in White; Mature Cheddar Cheese Ploughmans with Pickle in Malted; Falafel Crumble, Salsa & Coriander in Rye Bread	£24.00
	per platter
<b>Meat</b> - Ham, Cheddar & Mustard Mayo in White; Chicken Caesar in Malted; Bacon, Lettuce & Tomato in White; 2x Chicken Tikka & Minted Yoghurt, Iceberg in Malted	£24.00
	per platter
<b>Seafood</b> - Salmon Mayo & Cucumber in Oatmeal; Prawn & Cream Cheese in Malted (MSC Approved); Tuna Mayo, Sweetcorn & Lettuce in Malted; Prawn Mayo in Oatmeal (MSC Approved)	£24.00
	per platter
<b>MINI ROLL PLATTERS</b>	£26 00
<b>Serves 4-5</b>	per platter
<b>Vegetarian</b> - Cheese Savoury on Milk Roll (x3); Egg Mayo & Cress on Malted Roll (x3); Falafel Salasa & Spinach on Seeded Roll (x3)	£26.00
<b>Meat</b> - Gammon Ham & Mustard Mayo on Milk Rll (x3); Chicken Mayo & Bacon on Malted Roll (x3); Pulled Pork & Jalapenos on Seeded Roll (x3)	per platter

## BESPOKE CATERING

### Sample Dinner Menu

Spinnyfield Cheddar Cheese & caramelized  
Onion Tart with a balsamic Onion Chutney  
& Mixed Leaf Salad

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Corn Fed Chicken Wrapped in Parma ham &  
Sage with a Warm Pesto Dressing

Fondant Potato & Seasonal Vegetables

Pumpkin Ravioli with a Roasted Red Pepper  
Sauce, Parmesan Crisp & Micro Basil

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Chocolate Truffle Torte, Caramel Sauce,  
Toffee Popcorn & White Chocolate Curls

Or

Tropical Fruit Salad

Coffee Mints Water per table

£45 per head

## BESPOKE EVENTS

We can cater for most events being it a dinner,  
buffet, hot fork buffet, bar be que

These events are dependant on location and  
staffing

Please speak to the site manager to discuss any  
bespoke events

They may incur a staffing charge for the setting  
up and serving the events and room hire in one  
of our designated rooms

Other options are available and can be disussed  
with the site manager



# Drinks

## Arrival Drinks

Pimms	£4.00 per glass
Prosecco	£4.00 per glass

## Party Long Drinks

Pineapple Rum Punch	£4.00 per glass
Cherry Rum Cocktail	£4.00 per glass
Malibu Passion Cocktail	£4.00 per glass
Strawberry Iced Vodka	£4.00 per glass

## Beers

Bombadier Real Ale	4.7%abv 500ml	£4.00
Stella Artois	4.6%abv 330ml	£4.00
Peroni Nastro	5%abv 660ml	£4.00
Carlsberg Pilsner	3.8%abv 330ml	£4.00

## Ciders

Cornish Orchard Gold	4.5% abv 500ml	£4.00
Koppaberg Strawberry Lime	4%abv 500ml	£4.00
Koppaberg Pear	4.5%abv 500ml	£4.00
Bulmers Original	4.5%abv 500ml	£4.00

## Non Alcoholic Beverages

Orange Juice		
Apple Juice		
Becks Alcohol free Beer	275ml 0% abv	£4.00

## Wines

### Red

Ladera Merlot	13% abv 75cl	£20.00
Bird Island Shiraz	13.5% abv 75cl	£20.00
Rapiche Perdiles Malbec Textura Fina	13% abv 75cl	£28.00
Ramon Bilbao Monte Llano Tinto Rioja	14% abv 75cl	£28.00
Les Mougeottes Malbec	13% abv 75cl	£25.00

### White

Ladera Sauvignon Blanc	12% abv 75cl	£20.00
Bird Island Sauvignon Blanc	12% abv 75cl	£20.00
Bird Island Chenin Blanc	12.5% abv 75cl	£20.00
La Mariquita White	11% abv 75cl	£18.00
Ladera Chardonnay	13% abv 75cl	£20.00
Oliver Tricaon Chablis	12.5% abv 75cl	£28.00

### Rose

Ladera Rose	12% abv 75cl	£20.00
Anciens Temp Rose	12% abv 75cl	£28.00
Ken Forester Petit Rose	12% abv 75cl	£25.00
La Mariquita Rose	11% abv 75cl	£18.00

### Non Alcoholic Wine

Artis Merlot	0% 75cl	£16.00
Artis Chardonnay	0% 75cl	£16.00

We can provide drinks for special functions, dinners and a limited bar bottle bar



## OFFICE GOODS

We offer a range of office supplies for your office refreshments, please order with the catering manager at your campus:

Case Nescafe Original Sachets 1 x 200  
£39.95

Case Nescafe Decaff Sachets 1 x 200 £42.50

Box Tea Bags Tagged 1 x 100 £9.70

Box Tea Bags Envelope 1 x 200 £17.30

Case 8oz Hospitality Cups 1 x 500 £70.50

Case Lids for cups 1 x 1000 £39.00

Box wooden Stirrers 1 x 1000 £3.50

Box White Sugar Sachets 1 x 1000 £19.60

Box Brown Sugar Sachets 1 x 1000 £19.60

Case of Sweetener 1 x 1000 £27.36

Milk Jiggers UHT 1 x 120 £9.50

Soya Milk Jiggers 1 x 80 £13.70

Multi Pack biscuits 1 x 100 £

1 litre Hot Water Air Pots new or  
replacements costs if lost and not returned  
£44.99

Case Orange Juice 1 litre £3.60

Case of Still Water 1 litre Glass £2.50

Case of Sparkling Water 1 litre Glass £2.50

2 litre milk semi skimmed fresh £3.06



## BESPOKE EVENTS

**WE CAN CATER FOR DIFFERENT  
EVENTS THAN LISTED, PLEASE  
DISCUSS WITH THE SITE  
MANAGER FOR COSTS AND  
OPTIONS TO HELP SUPPORT YOUR  
EVENT**

# Guidelines

## **Menu Selection**

Standard Delivery is between 8am and 3.00pm Monday to Friday

Please note we require 3 - working days notice for orders and amendments

Most special dietary requirements can be catered for; please state your requirements when placing your order.  
All menus are subject to seasonal changes and availability

Minimum charge is £10 for bookings

Prices in this menu do not include VAT & will be applied where necessary at the current rate set by HMRC.

## **Cancellation Policy**

If you need to cancel or amend your booking, please let us know as soon as possible. If less than 48 hours then possible charges will be incurred .

## **Minimum Numbers**

Each menu are based on minimum number of guests as stated . However, all events are individually assessed, including location & availability.  
Events out of term may incur collection of goods due to staff being decreased out of term

## **Food Safety**

All food delivered is ready for consumption. Once the products leave the kitchen and delivered to the area, Food cannot be displayed beyond 2 hours upon delivery.  
University of Wolverhampton uses nominated approved suppliers for all its food products and therefore we cannot accept any food items purchased outside and consumed on campus.

## **Allergens and Special Dietary Requirements**

The University Kitchen team prides itself in its food safety systems which includes allergen management.

The allergens listed on the menus are those included in the food item; however allergens are used within our food preparation areas , therefore we cannot guarantee our food is free from allergens.

We have a full list of ingredients and allergen information for all.

All food served in a catering setting must have allergens displayed of all the products.

Any booking out of hours will incur a staffing charge of £20 per member of staff per hour (minimum of four hours)

After 8pm and Weekends this cost will increase (£25, £30, £40)

WE will try to deliver the catering in the working hours but this will be at the discretion of the site catering is required due to staffing levels and Pheasability, small bookings we may ask for it to be collected.

Any hospitality that is collected must be brought back to the site of collection; missing goods will incur a charge of the items billable on the booking

Please add a split of what sandwiches are needed for packed lunches Meat/Vegetable/Tuna/Halal/Vegan/ Gluten Free when booking

## **Room hire charges**

### **MC Campus**

Chancellors Hall for 160 covers £400 per event – includes setting up and linen

Glasshouse for 50 covers £200

Telford Campus please discuss with site manager for options

Walsall Campus please discuss with site manager for options

Science Park please discuss with site manager for options

Anyone providing their own catering will need to display a Disclaimer for self catering and allergen info plus also a request to host external caterings via catering manager and relevant checks based on the universities policies will be made to the suitability of the caterer

Some events will need a Temporary events licence which either we can book or the department via the local council and charges

# BOOKING FORM PLEASE PRINT OFF COPY AND SEND TO MANAGER

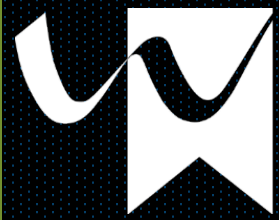
Catering Requisition Sheet 2023 - minimum order on this £10.00

Internal

(Orders cannot be guaranteed unless minimum 7 working days notice is given) please email seperately for dinners

<b>Required Site</b>			Particulars of Catering requirements to include any special diets	
Please enter above at which centre the catering is required			Please ensure you comply with Minimum order levels ( 10 )	
<b>Name</b>			<b>Menu Type</b>	<b>Cost per person</b>
<b>Department</b>			Tea / Coffee	£1.80
<b>Contact Number</b>			Tea/coffee biscuits	£2.20
<b>Email Address</b>			Pack of Biscuits	£0.50
<b>Type of Event</b>			1 Litre Bt Still Water	£2.50
			1 Litre Bt Sparking Water	£2.50
			500ml Bt Still Water	£1.00
			500ml Bt Sparking Water	£1.00
			Orange Juice 1 Litre	£3.80
			Apple juice 1 Litre	£3.80
			Fruit Platter ( serves 5)	£26.00
			Fresh cream cake platter ( serves 5)	£10.00
<b>Date of Event</b>			Gluten free brownie / bakwell slice (G/F)	£2.00
			Crisps Pipers 40g bag	£0.95
			Muffins / Flapjack pre wrapped each	£1.25
			Working Lunch	£6.50
<b>Start Time</b>			Morning voucher ( choose amount )	£-
			Lunch voucher ( choose amount )	£-
			Take a break voucher ( choose amount )	£-
<b>Finish Time</b>			Continental Patisserie Platter (serves 5)	£10.00
			Traditional Sponge Platter (serves 5)	£10.00
<b>Venue / Location</b>			Sandwich Platters	
			Vegetarian ( serves 5)	£18.00
			Meat ( serves 5 )	£18.00
			Seafood ( serves 5 )	£18.00
<b>Total Numbers</b>	<b>Students</b>		Gluten Free ( serves 3)	£16.00
	<b>Staff</b>		Vegan ( serves 3 )	£16.00
	<b>Visitors</b>		Wraps meat in a tortilla ( serves 5)	£25.00
			Wraps vegetarian in a totilla ( serves 5 )	£25.00
			Luxury Crudities ( serves 5)	£26.00
<b>Delivered To</b>			Vegetable samosa ( serves 5)	£12.00
			Falafel Bites ( serves 5 )	£12.00
			Chicken Tikka skewers ( serves 5 )	£12.00
This section must be completed			Office goods please fill in box requirements	£-
<b>BUDGET CODE FOR RECHARGING EXPENDITURE</b>			Dinners and other catering please book with site manager	£-
<b>SIGNATURE</b>			Any special requests	
<b>BUDGET HOLDERS NAME Please print</b>				
<b>FOR OFFICAL USE ONLY</b>				
<b>FOOD COST</b>		£	<b>Additional Dietary Requirments</b>	
<b>BEVERAGE COST</b>		£		
<b>STAFFING COST</b>		£		
<b>SUNDRY COST</b>		£		
<b>ROOM HIRE</b>		£		
<b>GRAND TOTAL</b>		£		

Please note:- All cancellations require a minimum of 48 hours notice.  
Budget holders must be aware that if this notice period is not adhered to, the above code may be debited accordingly.



UNIVERSITY OF  
WOLVERHAMPTON

